

**September 13, 2018– Regular Session**

The Swain County Board of Commissioners held a Regular Session on September 13, 2018 Present were Chairman Carson, Vice-Chair Bushyhead, Commissioner Burns, and Commissioner Parton and Commissioner Parsons.

Chairman Carson called the regular session to order and led the Pledge of Allegiance.

**Adjust Agenda**

Commissioner Parsons made a motion to adjust the agenda as needed. Commissioner Burns seconded the motion. A vote was unanimous.

Vice-Chair Bushyhead made a motion to add a closed session items as called for under NCGS 143-318.11(a)(5) to discuss contract negotiations. Commissioner Parton seconded the motion. A vote was unanimous.

**Approval of Minutes**

Vice-Chair Bushyhead made a motion to approve minutes of the August 9 regular session and August 23 work session. Commissioner Burns seconded the motion. A vote was unanimous.

**Tax Collector’s Report**

Peggy Hyde presented the Tax Collector’s report to the Board for the month of August 2018. Ad-Valorem tax receivable was reported at \$5,403,768.36. There was \$982,501.99 collected for the month. Total collections year to date were \$1,531,910.41. The tax collection percentage year to date was 23.81%. Total releases were \$4,603.92, total discoveries were \$31.49 and total refunds were \$2,130.99. Commissioner Parsons made a motion to approve the Tax Collector’s report as presented. Commissioner Burns seconded the motion. A vote was unanimous.

**Action Items to discuss/consider**

-Resolution/Rec. Park Advisory Board: This resolution will establish the local advisory board. This board has been operating under the guidelines of the Parks and Recreation Trust Fund requirements, but now need to broaden the scope of duties to include programming and facility maintenance issues. Vice-Chair Bushyhead made a motion to approve the following:



**Resolution #900-2018-05**

**STATE OF NORTH CAROLINA  
COUNTY OF SWAIN**

**WHEREAS**, the Swain County Board of Commissioners deems it necessary to create a Swain County Recreation Advisory Committee with the purpose to study and advise the Board of Commissioners on the programing and facility needs of the Swain County Recreation Department;

**THEREFORE, BE IT RESOLVED** that the Swain County Board of Commissioners does hereby create a Swain County Recreation Advisory Committee as described below:

All members shall be appointed by the Swain County Commissioners. The Committee will consist of a total of 9 members; All members shall have terms for a period of three years. Terms shall end on June 30<sup>th</sup> in the year the term expires.

The Recreation Advisory Committee shall elect a chairperson, vice-chairperson and secretary on the first meeting of the new fiscal year.

**BE IT FURTHER RESOLVED** that all members of the committee shall serve without compensation; that each committee shall adopt its own rules of procedure to govern its meetings, and the committee will meet at least once every three months.

Any member of the committee who fails to attend at least 75% of the meetings of the committee during a calendar year shall automatically cease to be a member of the committee.

**BE IF FURTHER RESOLVED** that any vacancy occurring on the committee shall be filled by the Board of Commissioners, such person who is no longer a member of the committee, and such

appointment shall be for the unexpired term of the person replaced. Any person appointed to fill an unexpired term shall be eligible for appointment for two full terms.

**BE IT FURTHER RESOLVED** that Swain County Recreation Advisory Committee shall file a written bi-annual report with the Swain County Board of Commissioners, with the first of such reports to be due on or before February 1, 2019.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2018.

	attest:	
_____		_____
Phil Carson		Cindi C. Woodard
Chairman of the Swain County		Clerk to the Swain County
Board of Commissioners		Board of Commissioners

Commissioner Parsons seconded the motion. A vote was unanimous.

-911 Road Naming Board Appointments: A request has been submitted for a hearing for a road name and in accordance to the ordinance established in the early 1990's this issue requires a board to hear disputes about road names, however since we've never received an appeal a board hasn't been needed until now. Vice-Chair Bushyhead made a motion to appoint Kevin King/County Manager, Chip Hendricks/USPS, James Woodard and Brandon Wiggins/EMS Supervisor on duty, Ervin Winchester/Emergency Services, David Breedlove/Emergency Services Director, Misty Tabor/911 Manager and Roger Parsons/Commissioner. Commissioner Parton seconded the motion. A vote was unanimous.

-SC Schools Lottery Application: Commissioner Burns made a motion to approve an application to Public School Building Capital Fund North Carolina Education Lottery requesting release of \$223,000.00 for planning/design service and new construction of a multipurpose building at the Swain County High School with the estimated project beginning date of January 2019 and completion date of July 2019. Vice-Chair Bushyhead seconded the motion. A vote was unanimous.

-Tax Exemption Request: Fontana Lake Estates Property Owner Association submitted an application for exemption of taxes for their common area as called for under G.S. 105-277.8. Due to the application being submitted late, Commissioner Burns denied the request. Vice-Chair Burns seconded the motion. A vote was unanimous.

-Budget Amendment #2: Commissioner Burns made a motion to approve the following:

**SWAIN COUNTY - BUDGET AMENDMENT #2**

BE IT ORDAINED by the Governing Board of the County of Swain, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019:

SECTION 1. For the purpose of amending the adopted budget to reflect the following changes:

<u>Description</u>	Inc. Expenditures or Dec. Revenues	Inc.Revenues or Dec. Exp.
<b><u>General Fund</u></b>		
Administration- High School	175,000	
Sheriffs -SRO	32,407	
Special Appropriation- Contingency		48,407
Building and Grounds-Administration	40,000	
Data Processing- Administration Building	40,000	
Finance- Single Audit Addition	8,000	
EMS- Lifepak 15 V4	63,000	
TDA- Room Tax	900,000	
TWSA	25,000	
<b><u>General Fund Revenues</u></b>		
School SRO Grant		30,000
Financing Proceeds	400,000	
Financing Proceeds		25,000
Settlement Interest		463,000

Room Tax		900,000
Lottery Proceeds		100,000
Appropriated Funds Balance		42,000
Transfer from School Capital Reserve		<u>75,000</u>
<b>Total</b>	<b>1,683,407</b>	<b>1,683,407</b>

As Clerk of the Board, I certify the Swain County Board of Commissioners in a Regular Session approved this budget amendment on September 13, 2018

---

Cindi Woodard, Clerk to the Board  
 Commissioner Burns seconded the motion. A vote was unanimous.

**New Business**

- NCDOT backed out of constructing the new bus access at the Swain County High School at this time.
- Home Town Strong, an initiative by Governor Roy Cooper will be here October 3<sup>rd</sup>.

**Public Comments:** None

**Informal Discussion**

The Board discussed the following items:

- Commissioner Burns announced an educational meeting regarding the proposed ¼ cent sales tax that will be included on the ballot in November, has been scheduled for September 25 at the Birdtown Gym beginning at 6:00 pm.
- The NCDMV License Plate Agency may possibly be closed the next two days due to the hurricane forcing offices to close in Raleigh.
- Chris Ferris will be at the next meeting to give a presentation on the two year plan involving the 2021 revaluation for Swain County including an audit and in house revaluation.
- Possible addition to the agenda for constituents concerns
- Donald Bunn passed away
- Kevin King asked the Board to consider one hole of disc golf at the Recreation Park in memory of Pat King.

**Closed Session**

Commissioner Parsons made a motion to go into closed session as called for under NCGS 143-318.11(a)(5) contract negotiations. Commissioner Burns seconded the motion. A vote was unanimous. Commissioner Parsons made a motion to adjourn. Commissioner Burns seconded the motion. A vote was unanimous. Chairman Carson relayed that no decisions were made.

**Adjournment**

Commissioner Parsons made a motion to adjourn. Commissioner Burns seconded the motion. A vote was unanimous.

Respectfully Submitted,

Cindi C. Woodard  
 Clerk to the Board  
 Swain County Commissioners

Phil Carson  
 Chairman  
 Swain County Commissioners