

March 14, 2019– Regular Session

The Swain County Board of Commissioners held a Regular Session on March 14, 2019 Present were Chairman Bushyhead, Vice-Chair Burns, Commissioner Parton, Commissioner Parsons and Commissioner Seagle.

Joe “Gunner” Vasquez led the Pledge of Allegiance. Chairman Bushyhead called the regular session to order.

Adjust Agenda

Vice-Chair Burns made a motion to adjust the agenda as needed. Commissioner Parsons seconded the motion. A vote was unanimous.

Finance Officer's Report

Dean Kowal presented the Finance Officer’s report for February 2019. Revenues for the month were \$684,956.90. Total revenue year to date is \$10,829,577.92. We have approximately 64.66% of revenues for 2018/2019 fiscal year. Expenditures for the month were \$947,749.42. Year to date we have expended \$10,077,952.70. We have paid out approximately 60.17% of the General Fund appropriations for 2018/2019 fiscal year. Commissioner Parsons made a motion to approve the Finance Officer’s Report as presented. Commissioner Seagle seconded the motion. A vote was unanimous.

Tax Collector’s Report

Peggy Hyde gave the Tax Collector’s report to the Board for the month of February 2019. Ad-Valorem tax receivable was reported at \$5,683,523.54. There was \$116,902.82 collected for the month. Total collections year to date were \$5,933,308.65. The tax collection percentage year to date was 92.58%. Total releases were \$2,277.86, total discoveries were \$2,332.29 and total refunds were \$92.52. Vice-Chair made a motion to approve the Tax Collector’s report as presented. Commissioner Parsons seconded the motion. A vote was unanimous.

Budget Amendment

Commissioner Seagle made a motion to approve the following:

SWAIN COUNTY - BUDGET AMENDMENT #8

BE IT ORDAINED by the Governing Board of the County of Swain, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019:

SECTION 1. For the purpose of amending the adopted budget to reflect the following changes:

<u>Description</u>	Inc. Expenditures or Dec. Revenues	Inc.Revenues or Dec. Exp.
<u>General Fund</u>		
Administration- McGill	30,000	
Transfer to Human Services- Pool Insp	10,000	
<u>General Fund Revenues</u>		
Appropriated Fund Balance		<u>40,000</u>
Total	<u>40,000</u>	<u>40,000</u>
<u>Human Services Fund</u>		
Health Operating Expenses		
Contracted Services	10,000	
Health- Revenue		
Trans from General fund		<u>10,000</u>
Total	<u>10,000</u>	<u>10,000</u>

As Clerk of the Board, I certify the Swain County Board of Commissioners in a Regular Session approved this budget amendment on March 14, 2019.

Cindi Woodard, Clerk to the Board

Commissioner Parsons seconded the motion. A vote was unanimous.

Public Comments: None

Action Items

- Approval of Minutes: Vice-Chair Burns made a motion to approve the February 14th regular session minutes. Commissioner Parton seconded the motion. A vote was unanimous.

Commissioner Parsons made a motion to approve the February 28th work session minutes.

Commissioner Seagle seconded the motion. A vote was unanimous.

-Tax Issue: Commissioner Parton made a motion to release penalties for Darrell Watts and Carolyn Slawter's taxes due to the County's oversight during billing. Commissioner Seagle seconded the motion. A vote was unanimous.

-Rec. Park Tobacco Free Ordinance: This item will be on the March 28, 2019 work session agenda for final approval as a result of it not passing unanimously with 4 voting aye and Commissioner Parton voting nay, according to State Statute 153A-45 which states:

§ 153A-45. Adoption of ordinances.

To be adopted at the meeting at which it is first introduced, an ordinance or any action having the effect of an ordinance (except the budget ordinance, any bond order, or any other ordinance on which a public hearing must be held before the ordinance may be adopted) must receive the approval of all the members of the board of commissioners. If the ordinance is approved by a majority of those voting but not by all the members of the board, or if the ordinance is not voted on at that meeting, it shall be considered at the next regular meeting of the board. If it then or at any time thereafter within 100 days of its introduction receives a majority of the votes cast, a quorum being present, the ordinance is adopted.

-Communicable Disease Report: Amber Frost relayed the following:

2018 Communicable Disease Report Analysis

Sexually transmitted infections have increased in 2018 compared to 2017. Gonorrhea has been steadily increasing since 2015. The highest number of cases were in the 20-24 year old age group with 15-19 years being second. 50.89% were reported to be American Indian/Alaskan Native. Acute Hepatitis C cases continue to rise. The majority are associated with injection drug use. Counseling and education is provided along with control measures and referral for treatment. Swain County Health Department issued control measures for each condition as indicated per NC Communicable Disease guidelines. Conditions for which control measures were issued this year include: Gonorrhea, Chlamydia, and Hepatitis A/B/C.

No active TB cases during 2018

No isolation/quarantine orders were issued in 2018 (none indicated)

1 reported case of H.Flu, 2 Encephalitis-LAC, 1 Hepatitis A, 3 Hepatitis B, 10 Hepatitis C – chronic/probable, 6 Hepatitis C Acute, 1 Salmonellosis, 2 Campylobacter, 2 NGU, 50 Gonorrhea and 117 Chlamydia for 2018.

-Child Fatality Report: Amber Frost relayed the following:

Swain County Child Fatality Annual Report

March 14, 2019

I. Introduction

In 1993T the North Carolina General Assembly established a network of local Child Fatality Prevention Teams (CFPTs) across the state to confidentially review medical examiner reports, death certificates and other records of deceased residents under age 18. Each local team consists of representatives of public and nonpublic agencies in the community such as law enforcement, Guardian Ad Litem, health departments, among others, that provide services to children and their families.

The purpose of this report is to give a summary of the causes of death, the number of cases reviewed, recommendations for prevention, if any, that have been made and to share local team activities and accomplishments.

II. Role of the Swain County Board of Commissioners

- Receive annual reports which contain recommendations and advocate for system improvements and needed resources, if requested.
- Appoint members of the local team as identified by the membership.

III. Child Deaths by Cause, System Problems Identified, Recommendations for Prevention & Proposed Action

In 2018, the Swain County CFPT reviewed 1 child death in partnership with the state child fatality review coordinator. System problems and recommendations for future prevention efforts are listed in the attached document (see attached). Highlights are listed below:

Cause of Death	System Problem Identified	Recommendation	Proposed Action
Newborn sepsis; prematurity	Social, medical, and economic inequality	Continue efforts related to infant mortality reduction.	Health department offers contraceptives at free or low cost for birth prevention and to reduce short birth intervals. As well as safe sleep campaigns and providing free safe sleep environments when needed.
	Lack of behavioral health services in Swain County for parents/families/and individuals	DHHS working toward improvement of behavioral health services state-wide	Swain County CFPT can reach out to Vaya health to discuss collecting data related to outcomes for individuals who do seek services for substance use disorders so that it can be analyzed and used for community planning
	Lack of homeless shelters and safe affordable housing options in Swain County. Also there are no ordinances within the community that define safe housing.	CFPT and CCPT should consider conducting a housing needs assessment and develop a strategic plan for the community.	Bring together community partners that can help address this problem and conduct a needs assessment.

IV. Swain County CFPT Activities and Accomplishments

- The annual CFPT Activity Summary was completed and sent by the date requested.
- A community baby shower was hosted by the Swain County Health Department to provide education and resources to pregnant women in Swain County regarding prenatal and well child care, WIC services, breastfeeding, Infant Safe Sleep education, Tobacco/Alcohol/Substance use information, car seat safety, and family resource information.
- Child Fatality Prevention Team money was used to purchase infant car seats to be given to baby shower participants that were in need of a seat.

V. Conclusion

Thank you to the members of the Swain County Commissioners for the opportunity to share with you the successes and dedicated work of the local team as we continue to review child fatalities, make March 2017 recommendations, and take actions to prevent future child deaths. Please feel free to contact the Health Director should you have any questions about this report.

Commissioner Seagle made a motion to approve the Communicable Disease Report and Child Fatality Report as given. Commissioner Parton seconded the motion. A vote was unanimous.

Chairman Bushyhead asked Ms. Frost if she's looked into homeless shelters and she relayed the team would look in that issue.

Commissioner Seagle noted some counties have housing authority for rental of affordable housing

Commissioner Parsons noted the he attends HUD meetings and affordable housing is a continued need.

-Public Swimming Pool – Alison Cochran presented the following:

SWAIN COUNTY HEALTH DEPARTMENT PUBLIC SWIMMING POOLS AND SPAS POLICY AND PROCEDURE

PURPOSE

To ensure that the public receives the highest quality of service from the Health Department in its implementation of the public swimming pool program as mandated by the state of North Carolina.

POLICY

To enforce the state laws and rules addressing sanitation and safety of public swimming pools located within Swain County that the public Health Department is mandated to inspect.

DEFINITIONS

See Administrative Rules

APPLICABLE LAWS, RULES, AND REFERENCES

The following policies are based on the legal authority granted to the local Health Authority under G.S. 130A-280 thru 130A-282 to inspect and regulate Public Swimming Pools.

Section 15A NCAC 18A .2500 (Rules Governing Public Swimming Pools) serve as a basis for all activities related to the regulation of pools within Swain County.

State-issued guidelines and division protocols are used in the application of the rules and statutes. Copies of statutes, rules, guidelines, and protocols are housed in the Environmental Health Section of Swain County Health Department, 545 Center Street, Bryson City, NC 28713.

RESPONSIBLE PERSON(S)

Registered Environmental Health Supervisor, Registered Environmental Health Specialists & Health Director

PROCEDURE

Registered Environmental Health Specialists delegated authority by the state of North Carolina to carry out the provisions of the relevant rule inspect and conduct all regulatory actions relevant to all public swimming pools. Pools are approved for state permits to operate when found to be in compliance with all requirements, per state rules and guidelines. Plans for new and remodeled pools are reviewed for compliance with the applicable rule(s). Inspections are conducted at a frequency that adheres to the mandated inspection interval for the type establishment, as found in applicable statutes and rules. The authorized agents respond to public complaints and requests for services as necessary.

Files are maintained in accordance with current North Carolina Records Retention and Disposition Schedule for County and District Health Departments.

Environmental Health Division staff maintains skills and knowledge by attending educational conferences, SOP courses and state and district educational meetings. Staff is equipped with materials and equipment necessary to conduct inspections and investigations.

Environmental Health Division staff gives priority to educating operators and employees of the regulated facilities to assure that they are operated in a safe and sanitary manner at all times.

SWAIN COUNTY HEALTH DEPARTMENT PUBLIC SWIMMING POOLS AND SPAS POLICY AND PROCEDURE FEES ASSOCIATED WITH PROGRAM

Annual Swimming Pool Permit Fee \$100.00

Annual Wading Pool Permit Fee \$ 100.00

Annual Spa Permit Fee \$100.00

Pool Plan Review/Remodel/Modify \$250.00

Re-Visit Fee \$50.00

All fees are to be collected in advance, before any sampling is done.

REFERENCE PLANS AND POLICIES

Swain County Health Department Environmental Health Policy Manual

Vice-Chair Burns made a motion to approve the addition of a \$250.00 Pool Plan Review/Remodel/Modify fee to this policy. Commissioner Seagle seconded the motion. A vote was unanimous.

Commissioner Reports

Danny Burns: Library meeting – moving forward with fundraising process, broadband meeting has been rescheduled, participated in the walk study assessment from Swain Middle School

Kevin Seagle:-Landslides: Lands Creek will be completed in 2 weeks, Jenkins Branch is stabilized and on US 74 the crack in the highway is being repaired

-Structures are going up at the Sanitation Department, they've been down three employees

-Construction will begin next week on the foundation of the new multi purpose building at the Swain County High School

Kenneth Parton: Met with Personnel Committee

Roger Parsons: Giving Spoon served 50-75 Thursday from 4:00 pm – 6. The fundraiser brought in \$1,735, March 18 – scheduled meeting with Four Square interim director

Ben Bushyhead: Discussed Needmore Road with the NCDOT who are addressing issues caused by all the rain.

Closed Session

None

Adjournment

Vice-Chair Burns made a motion to adjourn. Commissioner Seagle seconded the motion. A vote was unanimous.

Respectfully Submitted,

Cindi C. Woodard
Clerk to the Board
Swain County Commissioners

Ben Bushyhead
Chairman
Swain County Commissioners